

The Board of the Hamilton Parks Public Library
74 Parks Plaza
Trimble, TN 38259
June 4, 2020
5:00 p.m.

The Board of the Hamilton Parks Public Library met in a regular meeting with Board Chairman, Christy Belonio calling the meeting to order. Trustees present were; Tom Wilkerson, Rick Isbell, Christi Bane, Ann Butler, Heather McFarland, and Angie Ballard. Absent was Judy Galloway, our board has one vacancy due to the resignation of Shirley Maldonado. Christy began with informing our Board that Carolyn Taylor will be fulfilling the remainder of Shirley Maldonado's term beginning July 1. There were no minutes to present from our last called meeting in March, Angie Ballard(Interim Secretary) will be completing those immediately and submitting to the Regional Board. Christy also announced that Heather McFarland has accepted the position of Secretary, to begin at this June 4th Board meeting.

The Financial statements for March, April, and May were presented by Treasurer, Christi Bane, approved as printed. May ending balance in the General account \$1,854.61 and in the Special Account \$8,187.76.

Regional Report

Jenny Gillihan, Regional Library Assitant Director, Attended the meeting. The first item on the Regional agenda was Standards Targeted, we are targeting TEL Training. Next, Jenny discussed COVID-19 Policies and updates, there is not a standard for our region, our library may develop and vote in our own custom policy. The third item on the Regional agenda was the CARES and Tech Grants, Jenny breifly hightlighted these grants and mentioned that Angie Ballard would be presenting on them to the board later on in the meeting. Next, Jenny covered the upcoming forms that we are required to submit to the Regional Library Board, the Standards Survey completed by Marie, the Board Appointment Form provided to us by Jenny, and our Public Library Survey/DATA. Jenny pointed out that our library has the highest percentage increase in our region for READS, 116.7% in two years. Lastly, Jenny shared the READS Circulation data.

Director's Report

Marie Davis, Library Director, reported that she has no concerns in the reopening of the library following the COVID-19 quarantine, she did mention that we have had very few patrons visiting our library since the reopening. Next, Marie reported that the six week Summer Reading program "Imagine Your Story" began June 1st. Each Tuesday at 2pm Marie will read a book LIVE on our Library FaceBook page for our patrons to enjoy, a craft bag will be available for pick up each Wednesday for the children to complete at home, and children will be able to track their reading using READSquared to receive badges and prizes.

Communications

Christy Belonio, Board Chairman, announced her plan to begin utilizing our Board Committees, Marie will contact each respective Committee for her needs and ideas, that Committee will discuss each case at hand and develop a detailed plan to submit to the Board for approval.

Angie Ballard presented the CARES and TECH Grant applications to the board, she completed these applications under the guidance and advisement of multiple members of the Regional Library. The Tech Grant is a 50/50 match and the CARES Act is fully reimburseable. Angie presented her

proposal to the board which included the purchase of a new hub and router, 5 kits including chrome books and hot spots, and much more. A motion was brought to the floor to apply for both grants, 1st Ann Butler, 2nd Tom Wilkerson, all in favor, motion passed. Applying for both grants will require that our library pay for all the costs upfront and then we will be reimbursed by the grants, the upfront cost is \$7653, after all reimbursements the cost to our library is \$250. A motion was made that we pay these upfront costs from the Special Account, 1st Rick Isbell, 2nd Tom Wilkerson, with all in favor the motion passed. The Friends of the Library have agreed to cover the \$250 cost.

Old Business

Angie Ballard has been working on the creation of our Library's website, she announced that our website is up in running but that it is currently bare bones. Angie intends to meet with the Public Relations committee to get their input on personalizing our website. Christi Bane mentioned that our website can now be accessed via our FaceBook page as well.

Christi Bane and Marie Davis have been working on the Robert Ell Hurt Memorial book self, which contains classic books purchased with funds donated by community members. Christi presented that 17 books have been purchased by our librar and 11 have been paid for with donations. Marie mentioned that there is a need to purchase 6 additional books to fulfill all the pledges from withing the community.

With no New Business the meeting was adjourned.

Next Meeting Date/Time- Thursday, July 2nd @ 5:00 p.m.

Heather McFarland, Secretary