

THE BOARD OF HAMILTON PARKS PUBLIC LIBRARY

74 Parks Plaza
Trimble, TN 38259
June 1, 2023
5:00 PM

The Board of the Hamilton Parks Public Library met in a regular meeting with Board Chairman Angie Ballard presiding. Trustees present were Carolyn Taylor, Cathy Hollingsworth, Jane Taylor, Penny Gibbons and Jason Mathis. Also present were Director Brittany Pearson, Assistant Regional Director Kathryn McBride and guest Jessica Dunivant. The minutes for the April meeting were approved on a motion by Penny. Treasurer Jane Taylor presented the Financial Reports for March and April noting that May reports are not yet available. The Financial Reports were approved on a motion by Carolyn.

Regional Report

Assistant Regional Director Kathryn McBride advised that the Core Competencies Standard for HPPL is now complete and the Long Range Plan just needs to be approved. HPPL is to be commended that all Trustees are certified. Brittany will be completing the Standards Survey which is due June 30 and will attend the Standards Survey Open Lab on June 6 virtually. Kathryn noted that the survey contains some “low hanging fruit” that we can easily complete. Kathryn noted the upcoming dates for regional meetings and urged all interested to attend in person or virtually.

Director’s Report

Director Brittany Pearson reported 214 visitors to HPPL in April with 250 checkouts and 450 visitors in May with 402 checkouts. We had 11 new patrons request library cards in May. The children participating in the ASL program signed a song at Trimble Elementary School on Terrific Kids Day. Brittany attended the Summer Reading Continuing Education and the Director’s Roundtable meetings. She advised that the 2023 Tech Grant spending is complete and the final new books for FY 2023 have been purchased. Trimble Elementary School students in Grades K – 2 had a field trip to tour HPPL. The Summer Reading Program has begun and volunteers are needed to assist. On the Wish List is new shelving for adult nonfiction and Kathryn advised to contact McIver’s Grant as they have some unused shelves that we might be able to obtain. Brittany was advised that funds had previously been approved to purchase a mobile cart with a laptop tray to assist with checking in and shelving books.

Old Business

Long Range Plan – The Long Range Plan was approved on a motion by Penny. Copies will be available for Trustees at the next meeting.

Bathroom Remodel – on hold

Friends of the Library – Angie has received the checkbook and accompanying paperwork. She just needs the name of someone to take ownership to get the group revamped.

Summer Reading – The Summer Reading Program has begun and meets from 3:00 – 4:30 each Tuesday and Thursday. It will continue for the next 5 weeks. Volunteers are needed.

New Business

New Board Member – Jessica Dunivant is interested in serving as a Trustee for HPPL. On a motion by Carolyn she was approved to fulfill the unexpired term of Amy Ellis.

Change Technology Policy for Hotspot – The Technology Policy needs to be updated to include a new radius for usage and to adjust the shut off date.

3D Printer Policy - As HPPL now has a 3D printer, there is the need to develop a policy specific for its usage. Angie will research to see if other libraries already have a policy that we can adapt for HPPL

Kiwanis Grant – Carolyn saw a Face Book post about a grant from the Kiwanis Club and got a copy of the application form. The amount of the grant is open but must be substantiated for what is needed and how funds will be applied. Angie would like to submit the application to expand the Saturday Scholars program in conjunction with Trimble Elementary School.

Budget Increase / Dyer County - Carolyn and Angie attended the County Budget Committee meeting in May to present the request for a \$1200.00 funding increase. The proposal highlighted the benefits to TES students from the Saturday Scholars Program and was well received. While the Budget Committee did approve the request, we will not have a final decision until the end of June when the full Dyer County Legislative Body votes.

Tech Grant 2024 Application – Jason and Brittany will work together to determine HPPL needs for the 2024 Tech grant.

New Legislation – There is new legislation requiring meeting agendas to be published and posted for 48 hours prior to each meeting.

Adjournment

With no further business, Angie requested a motion for adjournment. Carolyn so moved and motion passed.

Next regular meeting will be Thursday, August 3, 2023 @ 5:00 PM.

Respectfully submitted
Carolyn Taylor, Secretary-